| | VISITING HOURS | | |
|--------------------------|----------------|--|------------------------------|
| Authorized Person | Morning | Afternoon | Days |
| Principal | 09:30 to 10:30 | | Monday, Wednesday, Friday |
| Principal | | 01:00 to 02:00 | Tuesday, Thursday |
| | | | |
| Co-ordinators | 09:30 to 10:30 | | Tuesday, Thursday |
| Co-ordinators | | 01:00 to 02:00 | Monday, Wednesday, Friday |
| | | | |
| Teachers | 10:00 to 11:00 | 2 nd & 4 th Saturday | |

| | OFFICE | HOURS |
|------------------|----------------|---------|
| Monday to Friday | 08:15 to 01:15 | |
| Saturday | 08:15 t | o 12:30 |